



Vancouver School Board
**Employer's Evaluation of
 Student on
 Short Term Work Experience
 Short Form A**

NOTE:
 Please evaluate this work experience student as you would a novice worker in your employ.

STUDENT _____
 SPONSORING COMPANY _____
 ADDRESS _____

 PHONE _____ FAX _____
 NAME OF SUPERVISOR _____

PLEASE RETURN TO:
 SUPERVISING TEACHER _____
 SCHOOL _____
 ADDRESS _____

 PHONE _____ FAX _____

Dates of Work Experience _____
 Total Hours Worked _____
 Job/Duties Performed _____

Comment on Student Performance _____

DEFINITION OF RATINGS:

- Very Good = Consistently exceeds expectations
- Good = Meets expectations
- Fair = Needs improvement
- Poor = Unsatisfactory

Attributes	N/A	Very Good	Good	Fair	Poor
Attendance					
Punctuality					
Appropriate dress/grooming					
Meets expectation					
Follows instructions					
Efficiency/productivity					
Initiative					
Attitude to work assigned					
Responsibility/reliability					
Cooperation/teamwork					
Communication skills					
Technical skills					
Follows safe practices					
■ Overall rating					

Did you discuss this with your student? Yes No

Supervisor's Signature _____ Date _____



**Vancouver School Board
Employer's Evaluation of
Student on
Short Term Work Experience
Short Form B**

NOTE:
Please evaluate this work experience student as you would a novice worker in your employ.

PLEASE RETURN TO:

SUPERVISING TEACHER _____

SCHOOL _____

ADDRESS _____

PHONE _____ FAX _____

STUDENT _____

SPONSORING COMPANY _____

ADDRESS _____

PHONE _____ FAX _____

NAME OF SUPERVISOR _____

DEFINITION OF RATINGS				
<ul style="list-style-type: none"> ▪ Very Good = Consistently exceeds expectations ▪ Good = Meets expectations ▪ Fair = Needs improvement ▪ Poor = Unsatisfactory 				
	Very Good	Good	Fair	Poor
<ul style="list-style-type: none"> ▪ Punctuality ▪ Appropriate appearance ▪ Interest and Initiative ▪ Attitude to work assigned ▪ Relations with others 				
<ul style="list-style-type: none"> ▪ Overall Rating 				

Dates of Work Experience _____ Total hours completed _____

Other comments _____

Did you discuss this with your student? Yes No

Supervisor's Signature _____ Date _____