

**Student Report on Worksite**

(PRINT NEATLY IN INK)

Student Name: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Fax: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Interview: Length of Time: \_\_\_\_\_

✓	TOPICS COVERED: (please check <input checked="" type="checkbox"/> those covered)
	• Work Education Agreement signed
	• Dates and Time for Work
	• Breaks and Lunch
	• Name of Supervisor
	• On site work location
	• Confidentiality
	• Safety
	• Accident procedures
	• Resume reviewed or submitted
	• Others (list)

**Work Performed:**

•	•
•	•
•	•
•	•

**Equipment used:**

•	•
•	•

**New Skills and/or Information Learned:**

•	•
•	•

Language(s) Spoken on Worksite: \_\_\_\_\_

**USUAL WORK TIMES:**

- Start: \_\_\_\_\_ a.m.
- A.M. Break: \_\_\_\_\_ minutes
- Lunch Break: \_\_\_\_\_ minutes
- P.M. Break: \_\_\_\_\_ minutes
- Finish: \_\_\_\_\_ p.m.

## Student Report on Worksite

Please respond to the following statements regarding your work placement:

I was given clear instructions.	<input type="checkbox"/>	<input type="checkbox"/>
I was introduced to other workers.	<input type="checkbox"/>	<input type="checkbox"/>
My supervisor was helpful and available.	<input type="checkbox"/>	<input type="checkbox"/>
I was expected to work on my own.	<input type="checkbox"/>	<input type="checkbox"/>
I worked closely with others.	<input type="checkbox"/>	<input type="checkbox"/>
I got help when I needed it.	<input type="checkbox"/>	<input type="checkbox"/>
This job requires an outgoing personality.	<input type="checkbox"/>	<input type="checkbox"/>
My work was interesting.	<input type="checkbox"/>	<input type="checkbox"/>
I was given enough training to do my tasks.	<input type="checkbox"/>	<input type="checkbox"/>
The tasks I performed were related to my program.	<input type="checkbox"/>	<input type="checkbox"/>
I had a variety of tasks to do.	<input type="checkbox"/>	<input type="checkbox"/>
This is a safe worksite.	<input type="checkbox"/>	<input type="checkbox"/>
I learned skills that will help me in future employment and education.	<input type="checkbox"/>	<input type="checkbox"/>
I was exposed to information about careers in this field.	<input type="checkbox"/>	<input type="checkbox"/>
I felt appreciated when I did a good job.	<input type="checkbox"/>	<input type="checkbox"/>
Other employees took an interest in my being there.	<input type="checkbox"/>	<input type="checkbox"/>
I felt comfortable working there. (If not, please explain why not.)	<input type="checkbox"/>	<input type="checkbox"/>

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Was the placement accessible by:    bus:                       car only:                       other:

What was the average one-way travel time? \_\_\_\_\_

My overall rating of this placement is:

Excellent:                       Good:                       Fair:                       Poor:

Name: \_\_\_\_\_ School: \_\_\_\_\_

Date: \_\_\_\_\_