

Training Plan Template

To be filled out by the teacher prior to the work experience.

Student Name: _____ School: _____

Work Site Employer (Company Name): _____

Work Site Employer Address: _____

Student’s educational and career plan, as defined by student:

Employer On-Site Safety Orientation provided on this date: _____

Days/Hours to be worked: _____

Total number of hours: _____

Duties/Tasks: *List the specific duties/tasks to be observed or performed alone or with assistance, in point form.*

This plan MUST be in place and returned to the teacher prior to the start of work experience.